Willowdale Christian School

Dear Parents,

Our Service Hours program is one of the ways we grow together as a WCS community.

Each family is asked to contribute 30 hours during the year, with at least 10 in fundraising and 20 in other service activities. If you prefer, all your hours can be completed through fundraising events, which are key to supporting school programs and improvements.

A Vulnerable Sector Screening check is required for certain events held by the school. Further details provided by the office.

Below is a list of service opportunities that occur throughout the school year. We encourage you to choose activities that match your interests and availability. Please also refer to the **WCS Service Hours Commitment Form** for full details.

PLEASE RECORD YOUR Service Hours on Google Forms using the QR code or LINK.
A copy of the form submission will be emailed to you - please keep this for your reference.

Category	Volunteer Opportunity	Hours
Fundraising General	**Equip2Flourish (E2F):** Fundraising Ambassadors - visit donors, including language specific visits. Training will be provided. Admin helpers - assemble together, campaign folders, mailouts etc.	Hours as needed
Fundraising Events - VSS Req'd	**Spelling Bee Committee (Sep-Oct)** Join the committee to be part the planning process. Help with marking the spelling tests and run the battle of the words.	Up to 15 hours

Fundraising Events - VSS Req'd	**Christmas Bazaar (Oct-Nov) - Committee** Join the committee to be part the planning process. Help with marketing, logistics, and finance for the event and help run the event on the day-of	Up to 15 hours
Fundraising Events	**Christmas Bazaar (Nov) - Day before and day-of help** Set up, manage a booth to sell merchandise, help with cashier, prep in the kitchen etc.	Up to 6 hours
Fundraising Events - VSS Req'd	**Scholastic Book Fair (Nov)** Set up/take down, assistance with book sales during the day, including before/after school time	Up to 15 hours
Fundraising Events - VSS Req'd	**Fundraising Dinner (Spring) - Committee** Join the committee to be part the planning process. Help with marketing, logistics, and finance for the event and help run the event on the day-of	Up to 30 hours
Fundraising Events	**Fundraising Dinner (Spring) - Day before/day-of help** Set up/take down, kitchen help prep, assistance with silent auction	Up to 6 hours
Fundraising Events - VSS Req'd	**Fun Fair (Apr-Jun) - Committee** Join the committee to be part the planning process. Help with marketing, logistics, and finance for the event.	Up to 15 hours
Fundraising Events	**Fun Fair (Jun) - Day before/day-of help** Set up/take down, kitchen help prep, managing a booth for ticket collection, running the prize table	Up to 6 hours
Fundraising - VSS Req'd	**Used School Uniform Clothing** Store, collect, and set up used school uniform sales	30 Service Hours
Fundraising	**Lunch Coordinator** Make orders with providers/restaurants, purchase materials needed, coordinate help if needed	10 hours per term
Fundraising - VSS Req'd	**Cooking for Pasta Lunch** Wednesday mornings kitchen prep and cooking for students who purchased pasta	During School Hours
Fundraising General	**Gift Card Coordinator** Organize yearly "Grocery" gift card program and various seasonal gift cards sales	Up to 10 hours
Events	**Back to School BBQ - Day of help** Set up/take down, kitchen help prep	Up to 6 hours
Events	**Graduation (Jun) - Day before/day-of Help**	Hours as needed
Events - VSS Req'd	**Grad Committee (Jun) -Grade 7 Families** Organize year end graduation for the Grade 8's.	Up to 15 hours
Events - VSS Req'd	**Grandparents Day** Coordinate food contributions, help serve food	Up to 10 hours
Events - VSS Req'd	**Pastors Day** Coordinate food contributions, help serve food	Up to 10 hours
General	Attending Membership Meetings	2 hours /meeting

General	**Parent Prayer Group Leader(s)** Facilitate weekly Zoom meetings on Tues. nights and pray for the school, students, families, events, and staff (includes thanksgiving, supplication, praise, and more)	20 Service Hours
General - VSS Req'd	**Recess Yard Duty** Throughout the year, parents assist with morning and lunch recess to give teachers an extra break over report card preparation (Jan/Jun) and teacher appreciation week. A valid Vulnerable Sector check is required	0.5 hour/ yard duty shift
Building Facilities - VSS Req'd	**Building Maintenance** e.g., changing ceiling tiles, hanging items, odd jobs, changing lights/ballasts, fixing the fence	Hours as needed
Technology	**Supporting school's technology needs.** This includes but not limiting to computer hardware (repairing laptops, configuring servers, SaaS), sound systems, projectors and software maintenance.	10-30 Hours
General	**Social Media Coordinator (Facebook)** Update school events onto school Facebook account	20 Service Hours
Social - VSS Req'd	**Junior/Senior Track & Field (Jun)** Hosting an event station. Recording results.	Up to 6 hours
Social - VSS Req'd	**Skating (Dec & Mar)** Help drive over skates, escort students to/from the arena, assist students to put on skates, supervision	Up to 2 hours/ event
Social - VSS Req'd	**Supervising a Field Trip and Overnight Trips** Assisting the teacher with events and students	Up to 6 hours per field trip
Sports - VSS Req'd	**Coaching/assisting with sports team** Running practice, attending offsite games and admin related tasks	Hours as needed
Sports – VSS Req'd	**Driving to and from sporting events**	Up to 3 hours
General	Your idea to make WCS better	To be determined

LASTEST REVISION ~ Monday, September 28, 2026